

**OFFICE OF THE CLERK OF THE  
LEGISLATIVE ASSEMBLY (OCLA)**

Applications are invited from qualified applicants for the following positions at the Office of the Clerk of the Legislative Assembly:

**Contract Position (3 years)**

1. Manager Research Office – \$94,624.00 p.a

Job Description can be downloaded from [www.palemene.ws](http://www.palemene.ws)

Applications are to be addressed to the Clerk of the Legislative Assembly, and should reach the Office of the Clerk of the Legislative Assembly, Maota Tofilau Eti Alesana Building before **5:00 pm** on the **23<sup>rd</sup> May 2025**

Requirements for all positions will be on the Job Application forms and should contain **all** the following:

- 1) Latest CV
- 2) Detailed statement against the Selection Criteria
- 3) References from 3 respectable persons
- 4) Confirmations of current and former employment
- 5) Certified copies of academic qualifications
- 6) Police report

Full details for the positions are available on the Parliament of Samoa website [www.palemene.ws](http://www.palemene.ws). Late applications **will not** be accepted.